

<b>2008 TAC Roster and Attendance</b>		
<b>Member</b>	<b>Agency</b>	<b>Jan</b>
Ian McAvoy (Co-Chair)	SamTrans	yes
Jim Porter (Co-Chair)	San Mateo County Engineering	yes
April Chan	Peninsula Corridor JPB	yes
Bob Beyer	San Mateo Planning	yes
Duncan Jones	Atherton Engineering	yes
Gene Gonzalo	CalTrans	yes
Jon Lynch	Redwood City Engineering	
Joseph Hurley	SMCTA	yes
K. Folan	MTC	
Larry Patterson	San Mateo City Engineering	
<b>VACANT</b>	San Mateo County Planning	
Bill Meeker	Burlingame Planning	
<b>VACANT</b>	Engineering	
Parviz Mokhtari	San Carlos Engineering	yes
Randy Breault	Brisbane Engineering	yes
Ray Davis	Belmont Engineering	
Ray Towne	Foster City Engineering	yes
Reza (Ray) M. Razavi	South San Francisco Engineering	yes
Rick Mao	Colma Engineering	yes
Ron Popp	Millbrae Engineering	yes
Ruben Nino	Menlo Park Engineering	yes
Sandy Wong	C/CAG CMP	yes
Syed Murtuza	Burlingame Engineering	yes
Tatum Mothershead	Daly City Planning	yes
Van Ocampo	Pacifica Engineering	yes

# **TECHNICAL ADVISORY COMMITTEE (TAC) FOR THE CONGESTION MANAGEMENT PROGRAM (CMP)**

**January 17, 2008  
MINUTES**

The one hundred seventieth (170th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium.  
Co-chair McAvoy called the meeting to order at 1:20 p.m. on Thursday, January 17, 2008.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: John Hoang – C/CAG; Richard Napier – C/CAG; Tom Madalena, C/CAG; Jim Bigelow – CMEQ; Pat Dixon – Patrick Sweetland – Daly City; Henry Louie (San Carlos); Brian Lee – San Mateo Co.; Ron Moriguchi (Caltrans); Karen Borrmann (Belmont); Randy Durrenberger (KHA)

**1. Public comment on items not on the agenda.**

There were no public comments.

Co-chair McAvoy made an announcement that there will be a couple of vacancies. With the passing of Mark Duino, there will be one vacancy for a County planner. In addition, with the retirement of Mo Sharma (Daly City), there will also be a vacancy for an engineering position. Co-chair Porter will report back at the next meeting with regards to filling the County planner vacancy. The Co-chairs would like to maintain a high attendance record for the meetings.

**2. Issues from the last C/CAG and CMEQ meetings.**

As shown on the Agenda.

**3. Approval of the Minutes from October 18, 2007.**

Approved.

**4. Update on the Traffic Incident Management – Alternative Route Plan and San Mateo County Smart Corridors Projects**

John Hoang & Randy Durrenberger presented on the two projects.

- The update of the Alternative Route project includes handouts representing a sample alternate route layout and traffic management communication.
- The Traffic Incident Management Committee (TIMC) oversees the development of the draft report, which will be ready to be distributed to the TAC and all stakeholders shortly.
- Who is on the TIMC? The Traffic Incident Management Committee includes local city public works, fire, police, CHP, and Caltrans.
- Progress includes completion of the draft Plan, Infrastructure Improvement Plan, working on a draft Cooperation Agreement (or MOU), held one Workshop, and development of performance measures.

- Work on the Alternate Route Plan has provided a base for the development of the Smart Corridors project.
- The Smart Corridors project encompasses US 101 and El Camino Real from I-380 south to the County line and includes deployment of Intelligent Transportation System (ITS) elements. The project consists of three segments totaling approximately \$30M for engineering and construction cost.
- Staff plans on submitting segments 1 & 2 of the Smart Corridors project (total project cost of \$20M) to the Traffic Light Synchronization Program (TLSP). The TLSP is funded from Prop 1B.
- Currently working with Caltrans in drafting a Project Study Report.
- Will we be looking at capacity improvements on El Camino Real? We will coordinate with Caltrans as the project progresses.
- We have the capital cost but have we considered operations and maintenance costs? Preliminary O&M costs are about 8-10%. More detailed cost estimates will be determined as the project progresses.

**5. Recommendation on list of projects for initial submittal to the Metropolitan Transportation Commission (MTC) for consideration in the Regional Transportation Plan (RTP) update (Transportation 2035)**

Sandy Wong presented the report. It was requested that project sponsors provide a more comprehensive list of projects for consideration into the process. More involvement will be needed in working with transit projects. Questions and comments are as follows:

- Are we going to be constraining any projects submission based on a screening process? Do projects need to be consistent with the current countywide transportation and transit planning process? Yes, projects should align with existing long-range plans.
- For 100% locally funded projects, if any federal actions are needed (e.g., air quality issues), then provide those projects to be included also.
- Are there more details on these projects? Additional information and updated information will be needed from the sponsors.
- C/CAG staff will need to work with project sponsors to obtain project information and submit to MTC by March 5th.
- Clarification on the March 5<sup>th</sup> deadline, it was decided that project sponsors submit information to Sandy to have a comprehensive list by February 8<sup>th</sup>.
- The RTP is an important document and projects not listed the document will not get funded.

**6. Review of the shuttle ridership statistics for the first quarter of FY 2007/08**

- No presentation.

**7. Measure A Strategic Plan Update**

Joe Hurley provided an update.

- Subcommittee made up of city managers and public works directors was created. The subcommittee has met twice.
- A technical subcommittee of that group was also formed to address issues including potential inequity of mainline versus non-mainline, geographic equity. Findings from this technical committee will be brought up to the Subcommittee and to the February TAC meeting.
- What is the expected schedule for the Public Workshops/outreach? It is anticipated that the outreach will be held in the spring.

## **8. Member Reports**

Richard Napier, Executive Director of C/CAG, reported that the SB613, which was the renewal of the \$4 vehicle license fee in San Mateo County (AB 1546), was vetoed with comments. It was requested that an update of the program be provided. Additional comments received by the Governor's office included that the duration of the extension should be 4 years instead of the proposed 10 years. C/CAG is working on the final three-year program report and Executive Summary for submission to the legislature and governor. It is requested that letters of support be provided to C/CAG for the new bill ~~SB713~~ (the latest bill numbers is SB348.) Letters of support from the cities are critical and we will need the letters within 3 weeks. Sample letters will be sent out to the cities.

Regarding the Municipal Regional Stormwater Permit, a hearing will be held on March 11<sup>th</sup>. The purpose of the hearing is that the Water Board is soliciting testimony on the formal draft version of the Municipal Regional Stormwater permit (MRP) released for public comment in December 2007. It is requested that either an elected official or staff person from each city attend the hearing for representation. Additional information will be forthcoming. This item will be brought to the TAC for presentation in February.

Meeting adjourned.